

## EXERCISE OF DATA PROTECTION RIGHTS

### (Articles 15-22 of Law n. 171/2018 on the “Protection of natural persons with regard to the processing of personal data”)

I, the undersigned .....

born in (city, country) ..... on (date of birth).....

hereby exercise the following rights pursuant to Art. 15-22 of Law n. 171/2018 and subsequent amendments (hereinafter “Law”):

#### 1. Access to personal data

*(Article 15 of Law n. 171/2018)*

I, the undersigned, wish to *(please, check the relevant boxes)*:

1. request confirmation of whether or not personal data concerning me is being processed.
2. where personal data concerning me is being processed, request access to the abovementioned data and the additional information *(please, check the relevant boxes)* outlined in letters a) and h) of Article 15, Paragraph 1 of the Law:
  - ☐ purposes of the processing.
  - ☐ categories of the abovementioned personal data.
  - ☐ the recipients or categories of recipients to whom the personal data has or will be disclosed, in particular recipients in foreign countries or international organizations.
  - ☐ whenever possible, the personal data retention period or, if that is not possible, the criteria used to determine the retention period.
  - ☐ the existence of the subjects’ rights to request from the controller the rectification or erasure of personal data or restriction of processing of personal data concerning me, or to object to the processing of such data.
  - ☐ the right to lodge a report or a complaint with the Data Protection Authority.
  - ☐ the data source – i.e., the person or source from which personal data has been obtained)
  - ☐ where personal data have not been obtained from the data subject, all the available information on their source.
  - ☐ the existence of automated decision-making, including profiling, and meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

#### 2. Access to personal data

*(Articles 16-18 of the Law)*

I, the undersigned, request to carry out the following operations *(please, tick the relevant boxes)*:

- ☐ rectification and/or update of data (Article 16 of the Law)

- ☐ erasure of data (Article 17, Paragraph 1 of the Law) for the following reasons (*please, state the reasons*):
- a) my personal data is no longer necessary for the purposes for which it was collected or otherwise processed.
  - b) I have withdrawn my consent on which the processing is based and there are no overriding legitimate grounds for the processing.
  - c) I object to the processing pursuant to Article 21, Paragraph 1, of the Law and there are no overriding legitimate grounds for the processing, or I object to the processing pursuant to Article 21, Paragraph 2 of the Law.
  - d) my personal data has been unlawfully processed (*please, state why you believe so*).
  - e) my personal data has to be erased for compliance with a legal obligation (*please, specify which obligation*).
  - f) my personal data has been collected for the purpose of providing information society services referred to in Article 7, Paragraph 1 of the Law.
- ☐ in the cases provided for in Article 17, Paragraph 2 of the Law, the certification that the controller has informed other data controllers of my request to erase links, copies, or reproductions of my personal data.
- ☐ restriction of processing (under Art. 18 of the Law) for the following reasons (*please, tick the relevant boxes*):
- ☐ contests the accuracy of the personal data (*please, specify why you believe the data is inaccurate*).
  - ☐ the processing of the data is unlawful (*please, specify why you believe the processing is unlawful*).
  - ☐ the data is necessary for the data subject to establish, exercise, or defend a legal claim.
  - ☐ I have objected to the processing pursuant to Article 21, paragraph 1, of the Law.

This request concerns (*please specify the personal data, the categories of data, or the relevant type of processing; whether you are requesting the rectification and/or updating of your data pursuant to Article 16 of the Law; how you wish the data to be rectified or updated*):

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

### 3. Data portability<sup>1</sup>

(Art. 20 of the Law)

With reference to all personal data provided to the data controller, the undersigned requests  
(please, only tick the relevant boxes):

- ☐ to receive that personal data in a structured, commonly used and machine-readable format.
- ☐ to transmit the following data to another controller (*please provide the name and contact information of such data controller: .....*):
  - ☐ all personal data that I have provided to the controller
  - ☐ a subset of such data

This request concerns (*please specify the personal data, the categories of data, or the relevant type of processing*):

---

---

---

---

---

---

---

<sup>1</sup> For further information: Guidelines on the right to "data portability" – WP 242, adopted by the Article 29 Working Party, at [www.garanteprivacy.it/regolamentoue/portabilita](http://www.garanteprivacy.it/regolamentoue/portabilita)

#### 4. Objection to processing

*(Article 21, paragraph 1, of the Law)*

- ☐ I, the undersigned, object to the processing of my personal data pursuant to Art. 5, paragraph 1, Letter e) or Letter f) of the Law for the following reasons linked to my specific situation *(please, specify)*:

---

---

---

---

---

---

---

---

---

---

---

#### 5. Objection to processing for direct marketing purposes

*(Article 21, paragraph 2, of the Law)*

- ☐ I, the undersigned, object to the processing of my personal data for the sending of advertising material, direct sales, market research, or commercial communications.

---

I, the undersigned:

- ☐ wish to be informed, pursuant to Article 12, paragraph 4, of the Law, no later than one month from the receipt of this request, of any reasons that prevent the data controller from providing the requested information or carrying out the requested operations.
- ☐ Specifically wish to be informed of the existence of any conditions that prevent the data controller from identifying me as the data subject, pursuant to Article 11, paragraph 2, of the Law.
-

**Contact information<sup>2</sup>**

Street/Square:

City

Province

ZIP code

Or

e-mail address/certified e-mail address

**Additional remarks**

I wish to specify that (please provide any relevant explanations or indicate any attached documents):

(Place and date)

(Signature)

<sup>2</sup> Please, attach a copy of your ID